



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

RICK SNYDER
GOVERNOR

MICHAEL P. FLANAGAN
STATE SUPERINTENDENT

April 15, 2013

Re: Nourishing Michigan's Future Conference

The staff of the Michigan Department of Education's School Nutrition Programs Unit is pleased to announce a three-day conference for food service directors/personnel.

Nourishing Michigan's Future Conference: This comprehensive conference is for food service directors/managers and will cover items the staff must know to be in compliance with all program requirements.

Cost: No charge for conference. Accommodation and parking fees will apply.

Date: Wednesday, Thursday, and Friday, June 26-28, 2013
Note: This is a three-day conference.

Time: June 25, 2013 6:00 p.m. – 7:00 p.m. - early registration
June 26, 2013 7:30 a.m. - 10:00 a.m. - registration
June 26, 2013 10:00 a.m. – 4:30 p.m. – conference
June 27, 2013 8:00 a.m. – 4:30 p.m. - conference
June 28, 2013 8:00 a.m. – 12:30 p.m. – conference

Meals: A continental breakfast will be provided on Thursday and Friday. Lunch will be provided each day.

Registration Deadline: June 14, 2013

Location: Amway Grand Plaza Hotel
187 Monroe Avenue, NW
Grand Rapids, MI 49503

Please make hotel reservations by May 27, 2013.

Participants will be responsible for their own lodging. A block of hotel rooms at a discounted rate at the Amway Grand Plaza have been reserved for participants of the Nourishing Michigan's Future Conference. When making your hotel reservation, mention the Nourishing Michigan's Future Conference for the discounted rate. For hotel reservations, call (800) 253-3590 or click on the link for online registration.

https://resweb.passkey.com/Resweb.do?mode=welcome_ei_new&eventID=10604226

Registration for the conference is required and must be completed using the on-line registration process described on the next page. Space is limited, so please register early.

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Nourishing Michigan's Future Conference
June 26-28, 2013

ON-LINE REGISTRATION PROCESS

Registration deadline is June 14, 2013. Space is limited, so please register early. To register:

1. Go to Workshop Registration at: https://mdoe.state.mi.us/fs_registration/
2. Click on *Register For A Workshop*.
3. Click on the appropriate box to identify whether you are from an LEA/ISD/PSA or from an organization.
4. Click on down arrow to choose your desired training. Click on *Nourishing Michigan's Future Conference*, and then click *Next*.
5. If you are registering from an LEA/ISD/PSA:
Click on down arrow to indicate your local ISD, and then click *Next*.
Click on down arrow to indicate your local district, and then click *Next*.
6. If registering from an organization, fill in organization name, and then click *Next*.
7. Fill in registration information.
8. **Scroll down and click on your desired training.**
9. Click *Submit Registration*.
10. If information is incorrect, click *Change* to make the necessary changes.
If information is correct, click *Confirm* to complete the registration process.

Your registration is NOT complete until you click *Confirm*.

PLEASE NOTE: Repeat this process for EACH person registering from your organization.

If you have any questions regarding this registration process, please contact the School Nutrition Programs Unit by email to mde-schoolnutrition@michigan.gov or phone 517-373-3347. We look forward to seeing you at our conference.

Persons with disabilities needing reasonable accommodations for effective participation in the meeting should contact the Michigan Department of Education Human Resources office at 517-373-3347 to request mobility, visual, hearing, or other assistance. Requests for accommodations should be made by June 7, 2013.

Hotel Location

The Amway Grand Plaza Hotel is conveniently located in the heart of the downtown Grand Rapids business and entertainment district. At the crossroads of US-131 and I-196, the hotel is easily accessible and just a brief 18-minute drive from Gerald R. Ford International Airport.

Use the link below to access a Google map of the Amway Grand Plaza Hotel's location. Enter your address, and you'll get driving directions that will ensure your arrival to the hotel is hassle-free.

[Get Driving Directions via Google Maps](#)

Transportation

How much is parking for registered hotel guests?

\$16 per night for self-parking

\$25 per night for valet parking

(Both allow 24-hour in-and-out access)

Are both valet and self-parking available?

Valet and self-parking are available to overnight guests. Valet parking is located in the motor lobby off of the Pearl Street entrance. Self-parking is available in the Amway Grand Parking Ramp. The Amway Grand Parking Ramp entrance is located on Pearl Street across from the motor lobby.

Where is the motor lobby/main hotel entrance located?

If heading south on Monroe Street, make a right onto Pearl Street to locate valet and self-parking. If headed north on Monroe Street, make a left onto Pearl Street to locate valet and self-parking.